

**RTI application Form India Sample prepared by**  
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**FORM-A**  
**FORM OF APPLICATION SEEKING INFORMATION**

See rule 3(1)

I.D. No \_\_\_\_\_

**(For official use)**

To  
The Public Information Officer,  
Right to Information Act

1. Name of the applicant: \_\_\_\_\_

2. Full Address: -----  
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3. Particulars of information required (in brief)-----  
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(a) Concerned department: \_\_\_\_\_

(i) Particulars of information required: \_\_\_\_\_

(ii) The period for which information asked for \_\_\_\_\_

(iii) Other details: \_\_\_\_\_

4. I state that the information sought does not fall within the restrictions contained in section 6 of the Act and to the best of my knowledge, it pertains to your office.

5. A fee of Rs \_\_\_\_\_ has been deposited in the office of the Competent Authority vide No \_\_\_\_\_ dated \_\_\_/\_\_\_/\_\_\_\_\_

Place: \_\_\_\_\_

Signature of applicant

E-mail address, if any: \_\_\_\_\_

Dated: \_\_\_/\_\_\_/\_\_\_\_\_ Tel. No.(Office) \_\_\_\_\_

Residence Contact +91- \_\_\_\_\_